Mr. Richard Bowersox was honored at the January 27, 2016 Board meeting for his eight years of service on the Board of Trustees and his three years devoted to being its Vice Chairman. Pictures were taken of the whole Board as a memento of the occasion.

The Board approved the following Human Resources Transactions:

**Approved appointments of Faculty** (effective 1-4-2016):
Dr. Kathryn Meagher, Instructor, BAS Organizational Management;
Dr. Luis Pizarro, Instructor/Program Manager, BAS Organizational Management;
Gary Connelly, Instructor, Theater.

**Approved appointments of Staff:**
Linda Mounts, as Coordinator Financial Aid Scholarships (effective 11-4-2015);
Nancy Parks, as Coordinator, Math Emporium, Sumter (effective 1-4-2016);
Christy Taylor, as Senior Webmaster (effective 1-4-2016).

**Accepted the notices of resignation from**
Julee Hafner (effective 12-31-2015), Dr. Sandi Zeljko (effective 12-31-2015), Roxzel Soto (effective 12-16-2015), Tom Cosby (effective 12-14-2015), and Manuel Diaz (effective 1-5-2016).

**And approved the Transfer of** Steven Fowler to Business Intelligence Analyst (effective 1-11-2016).

Other items approved or acknowledged by the Board include:

- Curriculum Revisions for 2015-16 Academic Year, including a Credit Program Addition of Associate in Science Degree in Engineering Technology with Relay/Substation Tech Specialization.
- 2016-2017 College Personnel Calendar including Faculty, Professional, Managerial and Administrator Duty Days and Holidays the College is closed.
- Agreement with Sumter County Schools for the operation of the Sumter Campus, the sharing of expenses, and other matters regarding use of the Campus.
- Monthly Fiscal Report for December 2015 declaring that Revenues and Expenditures are in good order.
- Facilities Report stating the following projects are COMPLETE: renovation of computer lab in Leesburg Library, installation of door locks system provided by Homeland Security Grant; Sumter Math Emporium, relocation of data operations center, and access road for Facilities building, and replacement of and addition to Chiller on Leesburg Campus.
- November 1 through December 31, 2015 Report of Purchases Over $25,000.

Acting President Richard Scott requested that Vice President of Academic Affairs Dr. Mary Jo Rager and Vice President of Enrollment and Student Affairs Claire Brady report on some of the exciting plans and accomplishments of each area.

Dr. Rager shared the following news:

- Approximately 100 students are currently enrolled in the BASOM program. Nineteen graduated in December, there have been 36 graduates since the program started, and it is anticipated 10 more will graduate in May.
- Dr. Minerva Haugabrooks will have a weekly column in the Sumter County Times featuring topics about nutrition.
Three Faculty members are candidates being considered for Faculty Rank and Promotion.

LSSC has received a $10,000 grant from United Way of Lake and Sumter Counties for the RISE Summer Math Academy scheduled for June 6-23, 2016 at the Sumter Campus.

LSCC is planning several events: Joint Professional Development Day for math instructors from LSSC and Sumter County Schools in February, the hosting of Leadership Lake Education Day on February 10, a Healthcare Summit on March 2 to discuss local employment needs, and the Health Sciences Collegiate Academy has begun recruiting for Fall 2016.

The Sumter Workforce Partnership has completed “Lean Manufacturing” and “Sales/Marketing” training for MEMCO which specializes in development and installation of unique, high-volume, complex fuel systems.

Phase I of Electronics Troubleshooting and Automation Training will be launched in March 2016 for OUTOKUMPU, an international company specializing in stainless steel instruments for large manufacturers.

LSCC has developed and delivered a Customized Training Proposal to SOUTHEASTERN POWER COMPANY (SEPCO) for a four-year Electrical Distribution/Lineworker Training contract for SEPCO employees.

Vice President of Enrollment and Student Affairs Claire Brady spoke about

- Spring Enrollment which is down 0.26% in headcount, but up 1.07% in FTE. Non-fee pay or reduced fee pay (Dual Enrollment) is up by 28%.

- Student Services is engaged in more proactive efforts to help students through the enrollment pipeline. One hundred twenty-six Dual Enrollment students are enrolled full time with 65% of them part of The Villages Early College program.

- Current recruiting efforts are focused on being proactive and LSSC now has dedicated college recruiters, Spanish language materials, and improved college marketing and outreach materials. There are many upcoming recruiting events and embedding of recruiters into existing college and community events.

- Enrollment and Student Affairs and Academic Affairs are working on a 3-year Strategic Retention & Completion Plan. One example of a high impact retention process is allowing current students to register for summer and fall terms at the same time.

- Currently the Starfish Retention intelligence tool is being implemented. “Starfish” is a seamless platform that fully connects the student experience (texting, early alert, faculty grades and attendance, office hours, advising, probation, etc.).

Mr. Scott presented an overview of the recent on-site visit by the Florida Office of Civil Rights. He presented a two and a half page list of minor facility items requiring alteration, such as “a water fountain is not an accessible type” for use by the handicapped. He said that the visit from the Office of Civil Rights went very well. A formal report is forthcoming.

The Board had a lengthy discussion about the kind of security services that are needed on our campuses - armed security services or non-armed security services. The discussion brought
out the realization that more professional information is needed on the subject, and a Task Force was established to gather such information with the help of the law enforcement community.

The next meeting of the Board will be on February 17, 2016 at 5:00 p.m. at the Sumter Campus.