

**LAKE-SUMTER STATE COLLEGE  
HEALTH SCIENCES COLLEGIATE ACADEMY GOVERNANCE MEETING  
Wednesday, January 24, 2018  
4:00 p.m. – Science Health, Room 137, South Lake Campus**

<b>Present:</b> Dr. Douglas Wymer, Paul Johns, Dr. Kasey Kesselring, Dr. Emily Weiskopf, Dr. Tanya Armstrong, and Dr. Ryan Tomasiewicz <b>Guests:</b> Dr. Heather Bigard, Dr. Stanley Sidor , Scott Blankenship, Daniel Santos, Shannon Elswick, Dr. Claire Brady, Kathlene Daniels, Frances Celis, and Thom Kieft		
<b>Topic</b>	<b>Discussion</b>	<b>Action / Next Steps</b>
<b>Welcome/Call to Order</b>	Dr. Wymer welcomed everyone and then called the meeting to order at 4:10 pm.	
<b>Meeting:</b>	<p>Dr. Wymer asked for a motion to accept and approve the minutes from the December 13, 2017 meeting. A motion was made by Paul Johns and seconded by Dr. Kasey Kesselring to approve the minutes as presented.</p> <p>Dr. Tomasiewicz updated the group on the HSCA scholar’s ambassador program. These students go out and boost the program by direct communication of keeping our current students excited and recruiting new potential students. Currently, 17 students have been selected to volunteer doing everything non-academic, which includes student involvement, open house, and orientations. We hope this will develop and maintain a pipeline to get kids excited about the program.</p> <p>Dr. Armstrong asked if the HSCA Ambassadors were given speaking points. Dr. Tomasiewicz replied no they were not, yet they delivered the information spot on. Dr. Kesselring asked if there was any reporting to the high schools in terms of how they are doing. Dr. Tomasiewicz replied that at the end of the fall semester each guidance counselor was invited to come in and do an academic review.</p> <p>Dr. Claire Brady reported on the recruitment updates. Since the 11<sup>th</sup> Grade Entry program was approved to move forward into north Lake County schools, the team began a tour of all five of the north Lake Schools and</p>	

met with high school administrators. Each school was receptive about the program.

The eight-grade recruitment piece was designed to capture students for the four-year program. Information sessions have been going on the majority of the month and there are more scheduled. Some other ways we have marketed for new students have been social media, mailers, phone calls, and local media. For the tenth grade recruitment there has been a student feature in the Daily Commercial with more publicity to come. We finalized two different sets of mailers since we are tailoring the messages to the north Lake students to accommodate them.

Kathlene Daniels reported on retention updates, once students are in the program how do we keep them in the program, and the end result for these students. There are critical parts where we have ongoing collaboration and conversations about how students are progressing. We look at how they are doing academically, as you are aware these students are on an advanced track taking extremely rigorous courses. Lake-Sumter and Lake County schools work very closely tracking each student's progress throughout the program making sure they are college ready to start Lake-Sumter in 11<sup>th</sup> grade.

Dr. Wymer asked for a summary of the concept areas that have the most challenges in English/math to get a better understanding of the remediation approach. Dr. Wymer asked about goals and a target for remediation for math and English. Kathleen Daniels reported that 85% is the target for the % of 10<sup>th</sup> graders that will be college-ready. Dr. Wymer asked Kathleen to provide the summary at the next meeting on Wednesday, February 28, 2018.

Dr. Heather Bigard reported that the college attorney provided a draft copy of bylaws for committee review. They are basic and standard. Please provide feedback for any changes. The operational agreements have to be changed before the bylaws can reflect adding new members. We have until April 6<sup>th</sup> to update the agreement. The outlines in the current agreement state that before we commit to another incoming class we need to have an

	<p>operational agreement in place for the following year that accommodates them. According to the understanding of Dr. Bigard, Superintendent Kornegay was going to go back to Lake Co Schools legal counsel and ask for an addendum to be created to bring back so we could have more time to work on the operational agreement.</p> <p>Dr. Bigard asked for an extension through August 1<sup>st</sup> for a deadline of completion of the final operational agreement. Dr. Wymer suggested we target the Hospital's May meeting date with an operational agreement draft ready for all boards to consider. Dr. Kesselring requested at the February meeting we see draft budget numbers of cost for the program, which will lay the groundwork for the new operational agreement. Dr. Bigard will forward the current agreement to Dr. Weiskopf to start drafting changes to program funding, board membership, miscellaneous updates on programmatic and basic function, and eligibility criteria in the operational agreement since Lake County Schools is requesting changes.</p>	
	<p>The meeting adjourned at 5:25 p.m.</p>	
	<p>Recording Secretary: Claudia Morris</p>	

ATTEST:

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Douglas Wymer, Ph.D.  
Chairman

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Mr. Paul Johns  
Secretary