

**LAKE-SUMTER STATE COLLEGE  
HEALTH SCIENCES COLLEGIATE ACADEMY GOVERNANCE MEETING  
Wednesday, February 28, 2018  
4:00 p.m. – Science Health, Room 137, South Lake Campus**

<b>Present:</b> Dr. Douglas Wymer, Paul Johns, Dr. Kasey Kesselring, Dr. Tanya Armstrong, and Dr. Ryan Tomasiewicz		
<b>Guests:</b> Dr. Heather Bigard, Scott Blankenship, Diane Kornegay, Stephanie Luke, Daniel Santos, Dr. Claire Brady, Kathlene Daniels, Frances Celis, and Thom Kieft		
<b>Topic</b>	<b>Discussion</b>	<b>Action / Next Steps</b>
<b>Welcome/Call to Order</b>	Dr. Wymer welcomed everyone and then called the meeting to order at 4:05 pm.	
<b>Meeting:</b>	<p>Dr. Wymer asked for a motion to accept and approve the minutes from the January 24, 2018 meeting. A motion was made by Dr. Kasey Kesselring and seconded by Paul Johns to approve the minutes as presented.</p> <p><b><u>HSCA Director Update</u></b> Dr. Tomasiewicz reported that the 2018 applications were due February 9th, 200 applications were received.</p> <p>The current capacity target is 150. The review phase is based on interest in:</p> <ul style="list-style-type: none"> <li>• Interest in STEM/Health Sciences</li> <li>• Math: Algebra, Algebra Honors, Geometry, Geometry Honors</li> <li>• Math: 80 percent or better</li> <li>• English: 80 percent or better</li> <li>• Science: 80 percent or better</li> <li>• Recommendations: Highly Recommend</li> <li>• Math: Pre-Algebra with 90 percent of better</li> </ul> <p>Announcements notifying students will be mailed on April 6, 2018.</p> <p><b><u>Retention &amp; Recruitment Update</u></b></p>	

Dr. Brady reported on tenth grade recruitment, which is still ongoing until the first week of April. The team had five information sessions in Leesburg and Clermont, 124 students attended for the two-year program. We have another several weeks before the deadline is over and we will continue to follow up with these student and parents all the way through PERT testing and beyond.

Kathlene Daniels started her report with the PERT data. PERT testing takes place March 12th – 15th

- PERT preparation is embedded in the SLS 1401 at the high school
- They are continuing to use a Collaborative Study Group model, Khan Academy and Schoology
- Mr. Santos follows up weekly with teachers
- Currently working on specific interventions based on diagnostics & progress

She is currently developing a plan to assist students who do not qualify in the March testing window. Mr. Santos is developing a plan to use the final three weeks of high school for PERT remediation. Francis Celis is working on securing additional testing dates after the initial March window.

#### **Agreement & Budget Update**

Dr. Wymer reported that in each packet there is a copy of a markup of the contract. The comments/edits came hand written from Lake County Schools and entered electronically by Lake-Sumter State College. He asked each member to read over the agreement, suggest additional edits, and submit them to Dr. Bigard prior to March 7th in order for the agreement to be brought back to the next meeting for discussion.

Dr. Heather Bigard and Frances Celis presented a PowerPoint on the cost structure of the HSCA program. They provided a total of the partner expenses since inception (2014) for Lake County Schools, Lake Sumter State College and South Lake Hospital. Total costs to-date are \$1,366,242. Dr. Bigard and Frances proposed criteria for fixed and variable costs from which to develop a future financial model. Fixed costs included staffing, transportation and supplies for up to 500 students in

	<p>South Lake County. The variable costs included textbooks, materials and instructional expenses. The future model that was presented included a total student enrollment between 390-480 and a total student cost between \$6,131 - \$5,594. The future model attempts to maximize efficiencies and respond to fluctuations in enrollment, but does attempt to recover the start-up costs. Additional considerations to reduce costs include increasing class size from 24 to 30, sharing employee costs, looking for other revenue streams, sponsorships and additional partnerships. The cost recovery for start-up still needs to be addressed.</p> <p>Dr. Kesselring presented the idea of a third party facilitator to be brought in and negotiate the funding agreement for both parties based on the data. He asked if the committee would be comfortable with Mr. Bob McKee?</p> <p>After a lengthy discussion, Dr. Kasey Kesselring made a motion to ask Mr. Bob McKee to be considered as an <i>ex-officio</i> or mediator to serve in this capacity and help guide the committee through the financial discussions, Mr. Paul Johns seconded, and motion carried.</p>	
	<p>The meeting adjourned at 5:25 p.m.</p>	
	<p>Recording Secretary: Claudia Morris</p>	

ATTEST:

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Douglas Wymer, Ph.D.  
Chairman

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Mr. Paul Johns  
Secretary