

**LAKE-SUMTER STATE COLLEGE
HEALTH SCIENCES COLLEGIATE ACADEMY GOVERNANCE MEETING
Wednesday, November 8, 2017
4:30 p.m. – Science Health, Room 137, South Lake Campus**

Present: Dr. Stanley Sidor, Ms. Kornegay, Mr. Paul Johns, Dr. Kasey Kesselring, Dr. Tanya Armstrong, and Dr. Ryan Tomasiewicz		
Guests: Scott Blankenship, Dr. Heather Bigard, Dr. Douglas Wymer, Dr. Claire Brady, Mr. Thom Kieft, and Dr. Emily Weiskopf		
Topic	Discussion	Action / Next Steps
Welcome/Call to Order	Dr. Sidor welcomed everyone and asked that people introduce themselves then called the meeting to order at 4:35 pm.	
Meeting:		
	<p>Dr. Tomasiewicz updated everyone on the student cohorts and current structure of the program. He reported on key dates such as PERT test and fall orientation.</p> <p>Dr. Sidor briefly discussed this is a Sunshine Committee, which means the members cannot communicate with items that go before the board. He also discussed organization of the meetings and assigning a chair, vice-chair, and secretary.</p> <p>Dr. Sidor announced that Claudia Morris would record and transcribe the minutes. Ms. Kornegay recommended we ask folks from the community to serve as a member and the committee agreed. Dr. Sidor will work with the college attorney to draft bylaws with language reflecting new partners and committee members. He asked Ms. Kornegay for the school board to assist and report to the board.</p> <p>Ms. Kornegay reported that she is going to appoint Dr. Emily Weiskopf and Dr. Sidor will be appointing Dr. Doug Wymer to take their places on the committee.</p> <p>A motion by Dr. Kesselring to appoint Dr. Doug Wymer, Lake-Sumter State College, Chair, Dr. Emily Weiskopf, Lake County School District, Vice-Chair, and Mr. Paul Johns, South Lake Hospital, Secretary and it was seconded by Tonya Armstrong, motion passed.</p>	

	<p>Dr. Tomasiewicz recommended approval of the cohort 4 recruitment and retention plan as well as the two-year program. To get an idea of where they are going he has begun to draft formal paperwork to move on with the next agreement for the HSCA.</p> <p>Dr. Kesselring made a motion to move forward Cohort 4 with a minimum of 130 students and for Dr. Tomasiewicz to return with an expanded recruitment plan. Ms. Kornegay second and motion passed.</p> <p>Dr. Brady explained that there is a six-person work group looking at enrollment and retention. The first meeting was mainly to review the data.</p>	
	<p>The meeting adjourned at 6:40 p.m.</p>	

Submitted by: Claudia Morris

ATTEST:

Douglas Wymer, Ph.D.
Chairman

Mr. Paul Johns
Secretary

Recording Secretary: Claudia Morris