

**LAKE-SUMTER STATE COLLEGE
HEALTH SCIENCES COLLEGIATE ACADEMY GOVERNANCE MEETING
Wednesday, December 13, 2017
4:00 p.m. – Science Health, Room 137, South Lake Campus**

Present: Dr. Douglas Wymer, Mr. Paul Johns, Dr. Kasey Kesselring, Dr. Emily Weiskopf, and Dr. Ryan Tomasiewicz		
Guests: Dr. Heather Bigard, Dr. Stanley Sidor , Dr. Claire Brady, Kathlene Daniels, Frances Celis, and Mr. Thom Kieft		
Topic	Discussion	Action / Next Steps
Welcome/Call to Order	Dr. Wymer welcomed everyone and then called the meeting to order at 4:05 pm.	
Meeting:	<p>Dr. Wymer asked for a motion to accept and approve the minutes from the November 8, 2017 meeting. A motion was made by Dr. Kasey Kesselring and seconded by Paul Johns to approve the minutes as presented.</p> <p>Dr. Tomasiewicz updated the group on the following:</p> <ul style="list-style-type: none"> • current student fall grades • spring schedules • four-semester plan based on student career goals <p>He also discussed about pathways for the BSN degree related to HSCA students.</p> <p>Dr. Claire Brady updated the group on the progress of the retention and recruitment committee.</p> <ul style="list-style-type: none"> • Paul Johns reported that he is still aware of some negative perception of the HSCA and wondered if the gap has been bridged? It was noted that some problems were addressed with an LCS workgroup. • A cultural shift is needed at the school level so that the HSCA is seen as a benefit not a burden. 	

	<ul style="list-style-type: none"> • The workgroup proposed three recommendations to the Governance Committee. Dr. Kesselring made a motion to approve recommendation 1, which is to expand the 2-year program recruitment and admissions to include schools in the north end of the county beginning this recruitment cycle. Paul Johns seconded, and motion carried. • Recommendations 2 and 3, which support setting Cohort 4 (incoming 9th graders) enrollment targets and setting Cohort 2 (incoming 11th graders) enrollment targets with the provisions that, a financial model be presented to show program viability at the target enrollment. Dr. Kesselring made a motion, Paul Johns seconded, and motion carried. <p>There was a discussion about the creation of bylaws and adding new members to the committee. Dr. Kesselring made a motion for LCS and LSSC to bring back a draft copy of bylaws including provisions to add members. Paul Johns seconded, and motion carried.</p> <p>There was also a discussion on the operational agreement an HSCA funding model was discussed that each CFO calculate internal and external cost. Dr. Kesselring made a motion that each entity calculate and track their own cost. Paul Johns seconded, and motion carried.</p>	
	The meeting adjourned at 5:49 p.m.	
	Recording Secretary: Claudia Morris	

ATTEST:

 Douglas Wymer, Ph.D.
 Chairman

 Mr. Paul Johns
 Secretary