

**LAKE-SUMTER STATE COLLEGE
HEALTH SCIENCES COLLEGIATE ACADEMY GOVERNANCE MEETING
Wednesday, April 4, 2018
4:00 p.m. – Science Health, Room 137, South Lake Campus**

Present: Dr. Douglas Wymer, Paul Johns, Dr. Tanya Armstrong, Emily Weiskopfe, and Dr. Ryan Tomasiewicz	
Guests: Dr. Heather Bigard, Scott Blankenship, Diane Kornegay, Stephanie Luke, Daniel Santos, Dr. Claire Brady, Kathlene Daniels, Frances Celis, and Thom Kieft	
Topic	Discussion
Welcome/Call to Order	Dr. Wymer welcomed everyone and then called the meeting to order at 4:05 pm.
Meeting:	<p>Dr. Wymer asked for a motion to accept and approve the minutes from the February 28, 2018 meeting. A motion was made by Tanya Armstrong and seconded by Dr. Casey Kesselring to approve the minutes as presented.</p> <p><u>HSCA Director Update</u> Dr. Tomasiewicz updated the group on the 9th grade South Lake Hospital visits. There is a variety of facilitators doing these 25-minute learning sessions with a healthcare professional. The different sessions include physical therapy, bio-impedes, bio-medical engineering, diagnostic imaging, dietetics, and team building.</p> <p>Dr. Tomasiewicz discussed 10th grade PERT test results. Currently there are 68 qualified students for the program. We are still trying to reach our target of 100-105 students.</p> <p>Kathleen Daniels updated on a PERT plan to get more students qualified. She stated from April 30 through May 14 they will do the PERT Support with Schoology, IXL Math, and small teacher led collaborative groups. They feel this PERT classroom supports the plan to increase the number of student’s college ready.</p> <p>Dr. Tomasiewicz reported on the four-year program students. We are currently looking at 142 students being invited to join the program during the first round. They have been drafted and rostered in the selection piece. East Ridge and South Lake will be at their capacity (50), Lake Minneola will be at 39, and Montverde Academy will be at 3.</p> <p><u>Agreement and Budget Updates</u> Dr. Wymer explained that at the last meeting, we looked at a markup of the operational agreement each agency sent in changes to it and in the packet, you would find the suggested changes from both LCS and LSSC.</p>

Emily Weiskopfe stated there were things that she wanted to discuss.

- **Page 5, Section E**, LCS would like the language to read the way that they proposed.

Original Agreement:

E. The operations of the HSCA will be funded using the principle that funding for the HSCA follows the student equal to that student's level of participation in the HSCA.

Proposed changes by Lake County:

E. The operations of the HSCA will be funded ~~using the principle that funding for the HSCA follows the student equal to that student's level of participation in the HSCA.~~ according to section 13.

Comments by Lake County:

I believe this sentence should say simply "The operations of the HSCA will be funded according to section 13." The question is what are the "operations of HSCA"? Funding for students who are participating in the program will be done according to section 13.

Comments by Lake Sumter:

LSSC would like to preserve the original language.

- **Page 5, Section J**, LCS would like to add the words and financially feasible.

Original Agreement:

J. Whenever appropriate, the student learning experience will be customized and personalized to accountability measures to advance the HSCA and support student success.

Proposed changes by Lake County:

J. Whenever appropriate **and financially feasible**, the student learning experience will be customized and personalized to accountability measures to advance the HSCA and support student success.

Comments by Lake County:

Suggest adding "and financially feasible".

Proposed changes by Lake Sumter:

J. Whenever appropriate, the student learning experience will be customized and personalized to **accountability measures** ~~to~~ advance the HSCA and support student success.

Comments by Lake Sumter:

1) "Appropriate" includes financial implications and does not need to be defined here. 2) We have not defined "accountability measures".

After a lengthy discussion the committee agreed to change the statement to read:

J. The student learning experience will be customized and personalized to advance the HSCA and support student success, as agreed upon.

- **Page 5, Advisory Council**

Emily asked Dr. Tomasiewicz to bring a list of suggested individuals for recommendation of the advisory council and to leave the language as stated.

- **Page 15, Program Termination Procedures**

Lake County Schools is not willing to pay for 9th and 10th grade students if program fails only 11th and 12th. Dr. Tomasiewicz asked for an alternative process for these students. Could they shift to another process that would not necessarily be as extensive as the HSCA program but similar to the Early Admissions program? Once letters are sent, we have made a commitment and we need to create another alternative.

Dr. Wymer has been reviewing the SACS requirements and **indicated that the HSCA may require a substantive change prospectus, which may commit us to a full teach-out of the program if it is discontinued.** He will be in communication with our SACS Vice President for clarification on how to proceed.

- **Page 15, Addition of a Partner to the HSCA**

Original Agreement:

A new partner may be added to the Operational Agreement with approval from the Governance Committee by a majority vote. A prospective partner would need to submit a formal proposal for addition to the HSCA. New partner agreements will at the least include amendments to sections: 2. ORGANIZATIONAL STRUCTURE, 6. PARTNER RESPONSIBILITIES, and 13. FISCAL MANAGEMENT AND

Proposed changes by Lake County:

A new partner may be added to the Operational Agreement with approval from the Governance Committee by a **unanimous** vote. A prospective partner would need to submit a formal proposal for addition to the HSCA. New partner agreements will at the least include amendments to sections: 2. ORGANIZATIONAL STRUCTURE, 6. PARTNER RESPONSIBILITIES, and 13. FISCAL MANAGEMENT AND

Comments by Lake Sumter:

Recent discussion has focused on obtaining the approval of each partner's board. Do we want to clarify that here? Otherwise, it sounds as though the Governance Committee can add partners (not members)

Dr. Wymer stated that we need to take this back to our boards the way the language currently reads is unclear as to the authority that has been granted to the committee. Let each board decide if this is the way it was intended.

	<p>After a lengthy discussion, it was decided to ask each attorney if this language is appropriate for the committee to make this decision without board approvals. A motion was made by Paul Johns and seconded by Tanya Armstrong to return the document back to the partners to reach an agreement on the sections where we could not come to a unified decision.</p> <p>This document will be brought back to the next meeting with a unified copy of the operational agreement for board approval and adaptation.</p> <p><u>Discussion:</u> Dr. Sidor reported that the LSSC board approved asking Mr. Bob McKee to be a mediator over the operational agreement in hopes to assist the committee in achieving a working document and all parties agree.</p> <p>Mr. Johns reported that he has been asking his team to evaluate the increasing numbers of students. He wants them to evaluate what they can handle. What do they want the different groups of students to learn from the experience? He will be reaching out to Dr. Tomasiewicz with different options of what we want to achieve with the options.</p> <p>The next meeting will be Thursday, May 24th on the South Lake Campus in the Science Health Building, Room 137 at 4 p.m.</p> <p>A motion was made by Emily Weiskopf to adjourn the meeting and seconded by Tanya Armstrong.</p>	
	<p>The meeting adjourned at 5:31 p.m.</p>	
	<p>Recording Secretary: Claudia Morris</p>	

ATTEST:

Douglas Wymer, Ph.D.
Chairman

Mr. Paul Johns
Secretary