

**DISTRICT BOARD OF TRUSTEES
LAKE-SUMTER STATE COLLEGE**

Leesburg, Sumterville, Clermont

April 18, 2018

The regular meeting of the District Board of Trustees, Lake-Sumter State College, was called to order at 5:00 p.m. on April 18, 2018 in Science Health Building, Room 137 on the South Lake Campus, by Mr. Pete Wahl, Board Vice Chairman. In attendance was Mrs. Marcia Butler, Ms. Emily Lee, Jennifer Hill, Bret Jones, Mr. Tim Morris, and Mr. Kelly Rice.

Mr. Wahl welcomed those in attendance and invited them to join in the Pledge of Allegiance followed by a moment of silence.

PUBLIC COMMENT - There was no Public Comment.

PRESENTATIONS

Recognition of Faculty Rank and Promotion

Dr. Wymer introduced and congratulated each faculty member Sybil Brown, Dr. Scott Hopkins, Dr. Cory Blackwell, Dr. Lloyd Beckles, Marilyn Cole (not present), Chris Leibner, Nicole Osborne (not present), Elizabeth Terranova, and Jacquel Clark.

Demonstration of Nursing Simulator (Apollo)

Dr. Ryan Tomasiewicz explained that the simulator is set-up as a 62 year old male having respiratory issues. He reported that the Nursing instructor has many different capabilities and options for training students. Dr. Sidor reported that Apollo has been made available to us by the Ann Dupee Estate.

Recognition of Student Athletic Program/Athletes

2018-245

Mike Matulia reported that he has a group of athletes from each sports team. He read a biography on each of them, their accomplishments, where they volunteered for community service, and where they plan to transfer.

CONSENT CONSIDERATIONS- ACTIONS and ACKNOWLEDGEMENTS (Tab B)

Mr. Morris and Ms. Butler moved and seconded the motion to approve as presented agenda items number 246 through 251 as follows:

Minutes of March 28, 2018 Regular Board Meeting

2018-246

The motion was passed with the following vote: Voting “yea” – Butler, Hill, Jones, Lee, Morris, Rice and Wahl.

Curriculum Revisions

2018-247

The motion was passed with the following vote: Voting “yea” – Butler, Hill, Jones, Lee, Morris, Rice and Wahl.

Human Resources Transactions

2018-248

Appointments of:

Nicole Sargent (effective date 03/27/2018)

Retirements of:

Linda Gerdy (effective date 08/01/2018)

Resignation of:

Kim Botner (effective date 05/04/2018)

Danielle Reites (effective date 08/13/2018)

Vicki Ward (effective date 03/28/2018)

Mel Tuck (effective date 04/06/2018)

Amber Lemonakis (effective date 04/05/2018)

Separation of:

Mary Jan Tucker (effective date 03/07/2018)

The motion was passed with the following vote: Voting “yea” – Butler, Hill, Jones, Lee, Morris, Rice and Wahl.

Monthly Fiscal Report for March 2018

2018-249

Mr. Wahl moved and Mr. Jones seconded the motion to acknowledge the monthly fiscal report for February 2018 and request it be filed “for the record” with the minutes.

The motion was passed with the following vote: Voting “yea” – Butler, Hill, Jones, Lee, Morris, Rice, and Wahl.

Facilities Update

2018-250

The motion was passed with the following vote: Voting “yea” – Butler, Hill, Jones, Lee, Morris, Rice and Wahl.

Purchases Over \$25,000

2018-251

The motion was passed with the following vote: Voting “yea” – Butler, Hill, Jones, Lee, Morris, Rice and Wahl.

(The Board took a dinner break at – 5:20 p.m. The meeting was reconvened at – 5:40 p.m.)

SCHEDULED INFORMATION REPORTS (Tab C)

President’s Report

2018-252

Dr. Sidor started with a legislative update and stated there is not a lot happening currently with the house and the senate, but wanted to briefly update on the constitution revision committee (CRC) there is a proposal which has state college system built in. Its combines with changes to the university system:

Changes include:

Provide for a Florida College System
Provides for Governance by a local board
Supervised by the State Board of Education as provided by law

He explained that local control is still present. There is a high likelihood that this proposal will make it to the ballot. SB4 exclusively was a problem to the university system with one exception. The language in this bill prohibits the establishment of some free speech zones. There is specific language that prohibits this. We are currently waiting on more information form the Chancellor. Dr. Sidor will report back once he knows.

HB7055 has language that prohibits us from adding language in our Dual Enrollment agreements with private and charter schools in charging them tuition. This is a poorly written bill. We are waiting on more information and Dr. Sidor will update once he has the information.

He reported on the meeting with Superintendent Kornegay and Bob McKee that was held to discuss the HSCA operational agreement. They are close to resolving the funding issues, and he assured the board that negotiations are going well.

The CEO Healthcare Summit was a huge success. All four hospital CEO's were in attendance and discussed challenges in order to meet the healthcare needs.

Vice President's Report:

2018-253

Claire Brady

Dr. Brady reported that we recently received the 2016-17 UCF DirectConnect Annual report, a three year review of the retention and completion outcomes of the 6 state college partners within the DirectConnect partnership.

Some of the highlights included:

- 36.5% of all UCF undergraduates were DirectConnect'
- 82% enrolled at UCF within one (1) year of graduation from their state college
- Fall to Fall retention: 80.3% (all 6 colleges), 81-85% (past 3 years, LSSC)
- 4 year graduation rate: 61% (all 6 colleges), 65-74% (past 3 years, LSSC)
- Average time to degree: 4.2 years (all 6 colleges), 3.4-3.5 (past 3 years, LSSC)

This data confirms that overall our students are seeing great success at UCF after transferring from LSSC. This data also confirms that our faculty and staff are well-preparing students for the transfer experience in terms of course rigor and selection.

Spring Commencement Speakers confirmed:

Our morning ceremony will take place on the Leesburg campus at 10a.m. Our speaker will be Kay Rawlins, the co-founder of Orlando City Soccer Club and President of the Orlando City Foundation. Kay was named Orlando businesswoman of the year in 2016 and is an advocate for many causes including homelessness & children's health promotion.

Our afternoon ceremony will take place at the Clermont ARC at 4p.m. Our speaker will be David Green, the CEO of Feeding Children Everywhere. Dave was recently named Central Floridian of the Year. His innovative work is focused on ending hunger in America. He is a graduate of the Florida College System.

Doug Wymer

Dr. Wymer reported that LSSC Physics Faculty member Brenda Skoczelas has been selected as one of five semi-finalists for AFC Professor of the Year. Brenda will compete in May at the AFC Spring Conference by conducting a short teaching demonstration on her physics topic. Once she places in the top three, she will be in the finals at the AFC Annual Conference. Ms. Skoczelas continues the strong tradition of LSSC faculty in the AFC Professor of the Year competition.

He is sure everyone remembers the very successful TEDxLSSC event Amber Karlins and Heather Elmatti put together last year, along with a small army of helpers. He is pleased to announce the upcoming TEDxLSSCLive event which will be held in the Magnolia Room on April 26 & 27. This event will include streaming sessions from the International TED Conference in Vancouver along with some audience engagement activities. The event will be FREE for LSSC employees, but also open to community viewers for a suggested donation of \$5 each. It will be a come and go event and people are welcome to come to any or just part of each session.

Each semester Heather Elmatti's SPC 2608 Public Speaking classes help host a **Children's Reading Program** as a part of a service learning project. The purpose of the program is to support local educational programs, promote literacy, and give LSSC students an opportunity to practice their skills in a real-world setting. Heather and her students offer these programs during the fall and spring semesters. The theme this semester was Stories by Dr. Seuss and began with a Reader's Theatre comprised of dramatic readings followed by small group activities facilitated by our students. This year the program served more than 230 students, teachers, and parents who attended the event.

Dr. Mark Thompson, LSSC Coordinator of Academic Assessment, was selected to present at the William Glasser Institute's International Conference this June in Bogota, Colombia. His session is entitled, "Meaningful Instruction in the Classroom and How It Relates to the Quality School Movement." It is a one-hour, interactive session that explores the tenants of meaningful instruction and connects supporting research of it with Dr. Glasser's research on Quality Schools.

Last week the Nursing program received a letter from ACEN stating that we are now in full compliance with all ACEN Standards and Criteria after a follow-up report from our last accreditation visit. Our next site visit will be 2023. This was the result of a lot of hard work for Nicole Tinny and the nursing team.

LSSC hosted 27 teams from 14 area high schools to compete in our Annual Mathlympics event on Friday, April 6. Each high school is invited to bring one or two teams to participate in the competition where they try to correctly solve as many of the 40 math problems as they can in the allotted 60-minute timeframe. It is an exciting time for all. This year we hosted 108 high school students who displayed their math powers in grand fashion at our Super Hero-themed event.

Heather Bigard

Finance and Facilities

- Both the finance and financial aid audits are done. The finance audit requires your approval this evening. I want to recognize Ms. Diana Billingham and her team for finishing the audit in the absence of our AVP. No internal control deficiencies were identified. There was one recommendation to review our procedures for providing access to the Banner system, which will likely be a statewide recommendation. Overall, there was a \$200,000 increase to net assets for a total of \$67.8M.
- It has been 10 years since we conducted an RFP for janitorial services and our one-year grounds contract has expired. Since GCA was acquired by ABM, we are moving forward with an RFP for both grounds and janitorial services.
- An RFP for food service will also be done over the summer to select one vendor to support the Leesburg and South Lake campuses, including catering support for our facility rental program.

Human Resources

- Per the request of the Board, an RFP has been created for health insurance. The responses are due by April 30, 2018. The FCSRMS will present at the June meeting and additional presentations will be scheduled for July.

Executive Committee

2018-254

Pete Wahl reported that the Executive Committee met and discussed items on the agenda, the Health Science Collegiate Academy, Disc Golf Course, Cross Country Team fundraisers, and Legislative Updates.

HSCA Governance Committee Report

2018-255

Dr. Sidor reported that the committee met and reviewed the side by of changed submitted to the proposal. There are no major issues with it and is moving forward. The next meeting is scheduled for May 24, 2018 at the South Lake Campus.

Strategic Planning Committee Report

2018-256

No report given.

Facilities Committee Report

2018-257

Jennifer Hill reported that the committee met on Tuesday, April 9 and Bradley Arnold with Sumter County was present to discuss programs and shared uses. We discussed lease cost for

Building M. Pete Wahl discussed that we are in the process of locating the heirs of the individual that donated the Sumter County property to discuss possible changes to the deed restrictions that could provide the board opportunities to explore partnerships on the property.

Sumter Partnership Committee Report

2018-258

No report given.

Foundation Liaison

2018-259

Ms. Lee reported that gala totals are still being totaled and she would update the board at the May meeting.

Board Attorney's Report

2018-260

Ms. Carver's reported that she has no new developments on the items she brought to the board last month. She will inform the board as soon as she gets updated.

NEW BUSINESS (Tab D)

2017/18 Florida College System Equity Report

2018-261

Ariana Muniz reported that the executive summary of the report is located in each packet. She also reported on a change in how we had to report the data. The biggest change was dual enrollment students are not reflected in the data. We continue to work on the goals we are not meeting.

Mr. Rice made a motion and Mr. Jones seconded and motion carried.

The motion was passed with the following vote: Voting "yea" – Butler, Hill, Jones, Lee, Morris, and Rice.

Financial Audit

2018-262

Dr. Bigard presented the fiscal year audit from July 1, 2016 through June 20, 2017.

Mr. Morris made a motion and Mr. Jones seconded and motion carried.

The motion was passed with the following vote: Voting "yea" – Butler, Hill, Jones, Lee, Morris, and Rice.

Cross Country

2018-263

Dr. Bigard reported that the Lake-Sumter State College Athletic Program desires to begin an intercollegiate Men's and Women's Cross Country team for the South Lake Campus. The purpose of starting this program will enable the South Lake Campus to share in the intercollegiate athletic experience and provide additional opportunities for students to participate in Athletics. The South Lake Campus currently shares a cross country trail with the National Training Center, providing an excellent course for the cross country teams to utilize. LSSC Athletics desires to enter into an agreement with the National Training Center to utilize training and locker room facilities. The proposed addition of Men's and Women's Cross Country would

contribute to the College's retention and completion agenda, while promoting enrollment growth.

Dr. Bigard reviewed the three year financial projection of the program. After a lengthy discussion the board agreed for the college to proceed with this cross country program.

SECOND READING Statutory Reference Change to Board Rule 7.04 **2018-264**

The meeting was suspended to open up the public hearing to review the recommended changes to Board Rule 7.04 to reflect the change in statutory reference from 235.26(4) to 255.078(9). After a discussion the meeting was reconvened and board action was taken.

Ms. Lee made a motion and Ms. Butler seconded and motion carried.

The motion was passed with the following vote: Voting "yea" – Butler, Hill, Jones, Lee, Morris, and Rice.

MISSION STATEMENT **2018-265**

Dr. Sidor reported that at last month's board meeting we had a workshop to review and tweak the current college mission statement. In each packet there is a list of 12 statements that were developed from key phrases and words that we mentioned at the workshop.

He asked each trustee to pick their top five and turn them in to Claudia Morris. Once she reviews the top five a survey will go out to faculty and staff for their input. Those results will be brought back to the trustees for approval of the new college mission statement.

INFORMATION ITEMS

For the Boards Review and Information

OTHER CONSIDERATIONS
As Needed by Chairman/President

- ✓ Chairman Blankenship reviewed the events on the calendar. He announced that the next Board meeting will be on May 16, 2018 at 5 p.m. for the regularly scheduled meeting at the Leesburg Campus Board Room.

There being no further business, the meeting was adjourned at 6:40 p.m.
Respectfully submitted,

ATTEST:

Scott Blankenship, Chairman

Stanley M. Sidor, Ed. D.
Secretary/College President

Recording Secretary: Claudia Morris