

**DISTRICT BOARD OF TRUSTEES  
LAKE-SUMTER STATE COLLEGE**

**Leesburg, Sumterville, Clermont**

**November 15, 2017**

The regular meeting of the District Board of Trustees, Lake-Sumter State College, was called to order at 5:10 p.m. on November 15, 2017 in the Board Room at the South Lake Campus, by Mr. Scott Blankenship, Board Chairman. In attendance was Mrs. Marcia Butler, Mrs. Jennifer Hill, Ms. Emily Lee, Bret Jones, Mr. Tim Morris, Mr. Kelly Rice and Mr. Pete Wahl.

Mr. Blankenship welcomed those in attendance and invited them to join in the Pledge of Allegiance followed by a moment of silence.

**PUBLIC COMMENT** - There was no Public Comment.

**PRESENTATIONS**

**MaP**

**2017-156**

Ms. Karen Meade updated the group on the Managerial and Professional forum (MaP). She handed out a document listing each of their accomplishments and their future plans.

**Athletics**

**2017-157**

Renata Gomes-Martins an LSSC Volleyball student addressed the trustees by updating them on the collegiate accomplishments throughout each athletic sport at LSSC. She encouraged them to attend one of the athletic games and thanked them for their support of each sport in the athletics program.

**AFC Professor of the Year**

**2017-158**

Thom Kieft announced that each year the college gets to nominate the Lake-Sumter Professor of the Year which is Amber Karlins. Then each college nominee competes in the AFC Professor of the Year statewide. She made it to the final three and at the final competition she was awarded the Professor of the Year for the state.

**CONSENT CONSIDERATIONS- ACTIONS and ACKNOWLEDGEMENTS**

Mr. Rice and Mrs. Butler moved and seconded the motion to approve as presented agenda items number 159 through 165 as follows:

**Minutes of October 18, 2017 Regular Board Meeting & Workshop**

**2017-159**

The motion was passed with the following vote: Voting “yea” – Blankenship, Butler, Hill, Jones, Lee, Morris, Rice and Wahl.

**Minutes of October 9, 2017 Regular Board Meeting & Workshop**

**2017-160**

The motion was passed with the following vote: Voting “yea” – Blankenship, Butler, Hill, Jones, Lee, Morris, Rice and Wahl.

**Minutes of October 13, 2017 Regular Board Meeting & Workshop**

**2017-161**

The motion was passed with the following vote: Voting “yea” – Blankenship, Butler, Hill, Jones, Lee, Morris, Rice and Wahl.

**Human Resources Transactions**

**2017-162**

**Appointments of:**

Alicia Hall	(effective date 11/13/2017)
Jesse Gomez	(effective date 11/13/2017)
Jessyca Medina	(effective date 11/13/2017)
Marta Ralowicz	(effective date 10/30/2017)
Andrew Bicanovsky	(effective date 11/27/2017)
Joshua Stafford	(effective date 10/30/2017)
Sharon Christine Wyatt	(effective date 11/13/2017)

**Resignations of:**

David Wildes	(effective date 12/31/2017)
--------------	-----------------------------

The motion was passed with the following vote: Voting “yea” – Blankenship, Butler, Hill, Jones, Lee, Morris, Rice and Wahl.

**Monthly Fiscal Report for October 2017**

**2017-163**

Mr. Rice moved and Mrs. Butler seconded the motion to acknowledge the monthly fiscal report for October 2017 and request it be filed “for the record” with the minutes. The motion was passed with the following vote: Voting “yea” – Blankenship, Butler, Hill, Jones, Lee, Morris, Rice, and Wahl.

**Facilities Update**

**2017-164**

The motion was passed with the following vote: Voting “yea” – Blankenship, Butler, Hill, Jones, Lee, Morris, Rice and Wahl.

**Purchases Over \$25,000**

**2017-165**

The motion was passed with the following vote: Voting “yea” – Blankenship, Butler, Hill, Jones, Lee, Morris, Rice and Wahl.

(The Board took a dinner break at – 6:15 p.m. The meeting was reconvened at – 6:40 p.m.)

## **SCHEDULED INFORMATION REPORTS**

### **President's Report**

**2017-166**

Dr. Sidor updated on the legislature. Rep. Porter has decided to remove the bill on October 8<sup>th</sup> allowing us to join the state employee's benefits program. No details can be provided at this time as to why the bill was removed. We will be looking at other options in which to mitigate and reduce our insurance cost.

Senate Bill 374 is back and is now worded Senate Bill 540 and focuses on the establishment of renaming the college system the Florida Community College System. It is sponsored by Dorothy Hukill championed by Senator Negron. She does not see any issues for the college system with creating a state governing board. The biggest concern for the Council of Presidents is local control. The bill as written preserves our state board's local control. This bill will need to be watched as it navigates through the process so this does not change. Another concern is that this bill looks at 100% FTIC graduation rates which means 100% graduation rates within two years. Many of our students are not on a two year path and not full-time in college students. We plan to talk to our legislature about these issues. They are placing restrictions on Direct Support Organizations once again. Some of the things proposed are as of 2023 the DSO will need to be self-supporting by 2023. This language is also shared by the state university system. Senate Bill 540 also restricts technical centers from offering associate degrees.

There are also three constitutional provisions regarding the Florida College System, the Florida Community College System, and some other variation. The revision committee have not selected any one of the three. The Council of Presidents has stated that it will support a constitutional provision for a state board provided it leaves our name as a Florida College System and preserves the local board control.

Dr. Sidor has been approached by a developer of the Mo Brangus property which is a parcel of land 20 acres and its original selling price was \$700,000 and has been reduced to \$500,000. A map was handed out for the board to view the actual location and Dr. Sidor opened the floor for discussion. After a lengthy discussion the trustees decided to have the strategic planning committee work on this and decide if it fits in line with the college plan. They will report back to the full board once the plan has been revised.

He reviewed the State Board of Education meeting agenda and reported that he can give a five-minute update on the college. He reported on a joint pre-apprenticeship program with Duke Energy, City of Leesburg, and other utility company. It allows students to come out of our program and enter the apprenticeship program and save time in the process.

### **Vice President's Report:**

**2017-167**

#### **Claire Brady**

The fall semester is gearing down as we begin to prepare for the end of the semester, final exams, and fall Commencement.

We continue to work on promoting spring enrollment to both currently enrolled students and new students.

November has been a busy month for Veteran's related programming on all campuses- with over a dozen events in the past two weeks. These events were a strong collaboration between faculty, staff, and Student Life.

The HSCA Recruitment and Retention workgroup continues its work and is meeting regularly with some early wins. We presented an update at the recent Governance Committee meeting.

I would be remiss if I did not mention the recent tragic incident at LMHS. Although this student was not formally connected to LSSC, the impact of this tragedy on our students and college family was significant.

We are offering counseling referrals and significant support to many students impacted or triggered by the event.

### **Doug Wymer**

On Friday, Oct. 20, Dr. Wymer hosted a reception welcoming 14 new full time faculty members to LSSC. The event was attended by many faculty and administrators.

From Oct. 23-25, Bob Seigworth and Dr. Pizarro traveled to Washington D.C. for the 2017 ATE conference designed specifically for grant participants. LSSC's Engineering Tech (Relay Tech) program is partially supported by a grant from NSF/ATE. In addition to networking and learning from other grant participants, the team was able to showcase LSSC's Engineering Technology program in the Program Showcase.

The Leesburg Campus Library hosted a movie marathon unlike any other on Halloween. The Fabulous and Horrible B-Movie Festival featured eight films so bad that they were destined to become B-Movie classics.

A student theater production of "Robin Hood" was performed on the Leesburg Campus on Friday, October 27. In addition to the public performance, LSSC's Theatre Arts Society hosted special matinee performances for over 400 Lake County elementary school students. Professor Heather Elmatti, director for the production, also host a children's reader's theatre program for several area schools. This outreach allows children to experience live theater at a young age.

### **Heather Bigard**

We are still in the process of final repairs related to the hurricane. Building 2A is in the process of being moved and students are starting discussions on what they want in that space. The current budget is still. Dr. Bigard thanked Vicki Ward and her staff for keeping us on track with every transaction. Based on enrollment projections we are currently seeing a surplus of \$77,000 you will see this in your packet worksheet. We are still in need of facility work which this does not give us a lot in terms of what still needs to be completed.

As we move into the 18-19 budget this will be a great opportunity for us to work through the zero base budgeting process. We completed two legislative appropriations request for facilities repair.

**HSCA Governance Committee Report**

**2017-168**

A meeting was held on November 8 of the Health Science Collegiate Academy committee a lot of progress was made during the meeting. The delegation of officers and assigning new members so that we can stay in line with the Sunshine Laws.

We are working closely with Lake County Schools identifying tools that will further assist in retention and recruitment.

**Strategic Planning Committee Report**

**2017-169**

No report was given.

**Facilities Committee Report**

**2017-170**

No report was given.

**Sumter Partnership Committee Report**

**2017-171**

No report was given.

**Foundation Liaison**

**2017-172**

The Foundation is currently receiving applications for scholarships for the Spring Semester. The deadline for applications is today.

The Foundation received a gift from the Manser Estate for \$668,000 to support scholarships. Dr. Wymer presented a proposal to the Foundation Director's Finance Committee and Executive Committee for a completion scholarship to assist students who are nearing graduation but have challenges that are deterring their completion. Dr. Wymer stated that providing this scholarship will influence our performance numbers, improve scores in the long run, and help the College achieve gold status. A team of academic and student affair members have already begun identifying potential recipients of this scholarship. This collaborative team is looking at students who are nearing their graduation date, with acceptable GPAs, and financial need.

The Foundation received a gift of \$23,418 in memory of Gracie Lauer to support a nursing endowment.

The golf tournament was held on Friday, September 22. If you were a sponsor or played in the tournament, we appreciate your support!

The LSSC Hall of Fame and Distinguished Alumni event was held on October 17, on the Leesburg Campus in the Magnolia Room. One hundred sixteen people attended the event. The Foundation raised \$5,000 for scholarships.

The LSSC Monster Dash 5k was held on October 28<sup>th</sup> at 8 a.m. on the Leesburg Campus and raised over \$10,000 after expenses. Thank you for your support!

The Foundation Directors Finance and Executive Committee is scheduled to meet December 5.

The Annual Campaign kick-off is scheduled for January 10, 2018 with a culmination at the Gala in April.

### **Board Attorney's Report**

**2017-173**

- ✓ Board Attorney Anita Geraci-Carver indicated that she had nothing to report to the Board at this meeting.

### **NEW BUSINESS**

#### **Redd Ash**

**2017-174**

Dr. Bigard explained that this is a partnership between Redd Ash and LSSC to provide expert guidance and opportunities for internships for our students to work with Digital Security and cutting edge in Technology with Computer Science. This is a great opportunity for our students.

She asked the board to approve the MOU which allows us to give them space on our campus and to allow them to move in on a fast track and get this started quickly. Once the final agreement has been completed a version will come back to the Board for approval.

After a lengthy discussion a motion was made by Bret Jones to enter into the agreement with Redd Ash for negotiations and a formal space agreement coming later and Tim Morris seconded.

The motion was passed with the following vote: Voting "yea" – Blankenship, Butler, Hill, Lee, Morris, and Rice.

#### **Appointments 17-18 LSSC Academic and Community Advisory Committees 2017-175**

Dr. Sidor presented the 2017-18 list of Advisory Committee members and asked for approval of the names.

Tim Morris made a motion to approve the list and Kelly Rice seconded.

The motion was passed with the following vote: Voting "yea" – Blankenship, Butler, Hill, Lee, Morris, and Rice.

#### **Aspen Update**

**2017-176**

Dr. Brady announced that the Aspen Application has been submitted and she reported that there are copies in each packets. She felt very good about the submission and will report back to the board as we progress through this process.

#### **Disc Golf**

**2017-177**

Dr. Bigard reported that in each packet there is a final agreement to construct a champion disc golf course on the Leesburg Campus. We were approached by Robert Chandler with The City of Leesburg to develop a partnership and share in the cost to develop the course. One the last page of the agreement is a breakdown of the budget. The Villages Evening Rotary Club along with LSSC SGA, and other agencies donated as a partner for the construction of this course.

After a lengthy discussion a motion was made by Tim Morris to enter into the agreement with the partners with the included insurance provisions and Bret Jones seconded.

The motion was passed with the following vote: Voting “yea” – Blankenship, Butler, Hill, Lee, Morris, and Rice.

**INFORMATION ITEMS**

**For the Boards Review and Information**

**2017-178**

No report was given.

**OTHER CONSIDERATIONS**

**As Needed by Chairman/President**

- ✓ Chairman Blankenship reviewed the events on the calendar. He announced that the next Board meeting will be on January 17, 2018 at 5 p.m. for the regularly scheduled meeting at the Leesburg Campus Board Room.

There being no further business, the meeting was adjourned at 7:55 p.m.  
Respectfully submitted,

ATTEST:

---

Scott Blankenship, Chairman

---

Stanley M. Sidor, Ed. D.  
Secretary/College President

Recording Secretary: Claudia Morris