



Lake Sumter State College

WHERE FUTURES
SOAR

2016 - 2017
Advisory Committee Handbook

MESSAGE FROM THE PRESIDENT



Greetings!

On behalf of the Trustees, administration, faculty, and students of Lake-Sumter State College, I want to express our sincere appreciation for your willingness to serve on one of our Advisory Committees.

Our students are preparing to join an ever-evolving, competitive workforce. To be successful, our students need more than just technical skills training. We must prepare them to be effective and productive employees and team members. We strive daily to prepare our students for these challenges.

As we continue to grow, we aim to provide our top-notch faculty with current equipment and facilities to educate our students. Simultaneously, our Student Affairs staff advise and mentor our students in support of their personal and emotional growth. Our success, however, relies upon you – the Advisory Committee members – to help us stay current and relevant to employers and the workforce. Your involvement is crucial in providing a real world perspective to our curriculum and programs.

We are truly grateful to have talented individuals who dedicate their time to make our community a better place. We know that you have many demands on your time, and appreciate the time you commit to our program. Your contributions will have a lasting impact on our students today and into the future as they join the workforce.

Thank you for your invaluable support to our students.

Sincerely,

A handwritten signature in black ink that reads "Stan Sidor". The signature is written in a cursive, flowing style.

Stanley M. Sidor, Ed.D.
President

VISION

Lake-Sumter State College will be a leader in higher education and the destination of choice for education, training, and cultural activities in Florida.

MISSION

Lake-Sumter State College responds to community needs by providing high-quality, accessible programs from enrichment and career training to associate and baccalaureate degrees. LSSC embraces excellence, diversity, and innovation to maximize student learning and success.

VALUE STATEMENTS

Lake-Sumter State College provides an affordable, quality education in a supportive, student-centered environment challenging everyone to high achievement.

Be Affordable: Deliver value

Be the Best: Seek quality

Be Supportive: Do more than expected

Be Challenging: Empower learning

Be Student Centered: Inspire growth



**2014 - 2017
LAKE-SUMTER STATE COLLEGE
STRATEGIC PLAN**

DIRECTION 1

Empower Students to Identify, Plan and Achieve Their Goals

Definition:

The College provides students with the necessary tools, training and experiences to identify, plan and achieve short-term and long-term academic, career, and personal goals.

DIRECTION 2

Collaborate and Partner to Achieve the College's Mission

Definition:

The College seeks to collaborate with internal and external partners to maximize student learning and to meet community needs.

DIRECTION 3

Enrich the quality of the Student Educational Experience through Excellence in Programs and Services

Definition:

The College creates and sustains programs and services through continuous improvement to ensure student-centered practices from first connection to completion.

DIRECTION 4

Promote Distinctiveness through Creative Thinking and Innovation

Definition:

The College supports a culture of exploration and reflection to inspire new ideas and practices that make LSSC the destination of choice for students.

GENERAL EDUCATION COMPETENCIES

General Education Competencies represent broad areas of knowledge, skills, and experience that students gain by the time they graduate from any degree program at LSSC. Students are assessed for their levels of achievement in these competencies through their matriculation in the College's General Education Core Curriculum, as well as through elective courses.

The General Education Competencies are the Student Learning Outcomes (SLOs) for the A.A. degree, which includes 36 hours from the Core Curriculum. All A.S. and A.A.S. degree programs also contain a substantial component of Core Curriculum courses through which students are assessed for their achievement levels in the General Education Competencies.

Analytical Thinking - Analyzes information or data, evaluates, and draws rational and warranted conclusions, integrating quantitative and/or scientific reasoning as appropriate.

Communication (Oral) - Demonstrates effective verbal delivery, message content, and organization of material.

Communication (Written) - Writes with clear thesis and organization, proper development and presentation of ideas, and virtual freedom from grammar, spelling, and punctuation errors.

Information Fluency (Research) - Selects, evaluates, uses, and documents appropriate college-level resources.

Information Fluency (Technology) - Effectively applies current technology appropriate for academic assignments and/or career needs.

Social Responsibility - Demonstrates understanding of the breadth and variety of human culture and/or the complex inter-relationships between humans and the environment.

PURPOSE OF ADVISORY COMMITTEES

Lake-Sumter State College continually strives to improve its services and programs in order to meet the ever changing needs of our district. Advisory committees serve the very important purpose of bringing community input into the College through the expertise and contacts of committee members. Additionally, members serve as ambassadors for the College by sharing information with others in the community and serving as our community connection.

ROLE OF ADVISORY COMMITTEE MEMBERS

Committee members may:

1. Assist the college in long-range planning
2. Provide insight into the employment needs of Lake and Sumter counties
3. Enhance communication between the community and LSSC
4. Provide advice on curriculum content
5. Recommend equipment and technology

List of Advisory Committees

Academic

Business Administration
Computer Information Technology
Criminal Justice Technology
Early Childhood Education
Electrical Distribution Technology
Engineering Technology Substation and
Relay Technology Specialization
Environmental Science
Health Information Technology
Internship Program (formerly Cooperative Education)
Nursing
Office Administration
Organizational Management - Bachelor of Applied Science

Community

Equity & Diversity

OPERATING PROCEDURES

A. Appointment of Members

Each advisory committee may accept nominations for new members at any time throughout the year. Advisory committee membership is formally recommended to the President in September and submitted to the District Board of Trustees for approval at the October meeting each year.

B. Committee Organization

The College Committee structure includes a Planning Council and six committees. Nominations and appointments to college committees are made by the President on recommendations of committee chairs and college leadership. Committee membership is reviewed annually and reflects a balance between faculty, staff and administration. Each committee has an identified charge with established projects advancing the college's strategic plan. All committees identify internal advisors and resources supporting their charge and projects.

C. Meetings

Advisory committees meet two times per year, once in the fall semester and once in the spring semester.

The College liaison is responsible for working with the Chair to develop an agenda for each meeting and sending all advisory committee members an announcement of the next meeting with an agenda attached. This notification must be sent at least two weeks in advance of the meeting

Minutes of each meeting will be sent to advisory committee members and the respective College administrator. Workforce faculty members must attend at least one advisory committee meeting per year in their area of specialization.



Lake Sumter
State College

LSSC.edu

3 Campus Locations

LEESBURG CAMPUS
9501 US Highway 441
Leesburg, Florida 34788
(352) 787-3747

SOUTH LAKE CAMPUS
1250 N. Hancock Road
Clermont, Florida 34711
(352) 243-5722

SUMTER CENTER
1405 County Road 526A
Sumterville, Florida 33585
(352) 568-0001