

LAKE-SUMTER STATE COLLEGE
FACULTY PERFORMANCE REVIEW

XID:

Faculty name: _____ **Rank:** _____

Department: _____ **Evaluator:** _____ **Date:** _____

All faculty shall be evaluated annually by the appropriate department chair or designated supervisor on the following three areas: teaching excellence; service to the college and the State; and service to the profession and professional growth. Teaching excellence may be evaluated with classroom observation, as appropriate.

Annual contract faculty *must* receive an instructional observation every year; instructional observation should occur every three years or as needed for continuing contract faculty.

INSTRUCTIONAL OBSERVATION

- | | |
|-------------------------|------------------------------------------------|
| 5 = Outstanding | 2 = Needs Improvement |
| 4 = Excellent | 1 = Seriously Deficient or Unacceptable |
| 3 = Satisfactory | 0 = Not Applicable |

1. Demonstrates pre-class preparedness

Comments:
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2. Demonstrates knowledge of subject matter

Comments:

**3. Presents material clearly, comprehensibly,
effectively**

Comments:

**4. Uses media and supporting materials
effectively, if appropriate**

Comments:

**5. Responds effectively and respectfully
to student questions and comments**

Comments:

6. Uses time efficiently to cover material

Comments:

**7. Stimulates student involvement and
critical thinking**

Comments:

8. Demonstrates positive classroom demeanor

Comments:

Additional evaluator comments:

Instructor's comments:

Evaluator's signature: _____ Date: _____